



Clerk to the Council:

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13th July 2023

Dear Councillor

You are hereby summoned to attend the meeting of the Parish Council to be held at **7:00pm 20th July 2023**. The meeting will be held at **NOTE CHANGE OF VENUE The Theatre at Finham Park School, Green Lane, Finham**. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton CiLCA PSLCC

Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

Attendance by Officers from Coventry City Council including Rachel Goodyear – Brentwood Avenue/ Hadleigh Road safety updates

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Chairman's Update**

Recommendation: Receive an update from Councillor Paul Davies
- 4. Minutes of previous meetings:**

Recommendation: To receive the minutes of the Parish Council Meetings held on 15th June 2023
- 5. Matters Arising not listed on the agenda**
- 6. Councillor Vacancies**

Recommendation: update on Councillor Co-option
- 7. To receive updates from Coventry City Councillors**
- 8. Planning**

To Consider Planning Applications received since the last meeting
- 8.1 HS2 planning application for 30-hectare compound at Stoneleigh**

Recommendation: discussion
- 9. Highway verges – "No Mow May"**

Recommendation: discussion
- 10. Correspondence**

Recommendation: receive an update

11. Finance

11.1 to approve payments

2023-24

DATE	REF	PAYEE	DETAIL	AMOUNT
09.06.23	E21	Top Source	Payroll Inv 001996	£7.00*
13.06.23	E22	Mr Kerry Blakeman	Drone footage	£300.00
12.06.23	E23	NEST	Clerk Pension	DPA
01.07.23	E24	J Chatterton	Domain registration	£8.39
01.07.23	E25	SLCC Training	Invoice BK211101-1	£36.00
07.07.23	E26	Top Source	Payroll Inv	£19.41*
07.07.23	E27	J Chatterton	Clerk Expenses July	£59.00
07.07.23	E28	J Chatterton	Clerk Salary July	DPA
07.07.23	E29	HMRC	Tax & NI Clerk	DPA
07.07.23	E30	SLCC Training	Invoice BK211150-1	£54.00*
07.07.23	E31	SLCC Training	Invoice BK211149-1	£36.00*

*INCLUDING VAT

11.2 Bank Reconciliation 30th June 2023

Recommendation: receive and approve

11.3 Quarterly report 30th June 2023

Recommendation: receive and approve

11.4 Audit 2022-23

Recommendation: receive an update

12. Brentwood Avenue/Hadleigh Road traffic calming

Recommendation: discussion and receive an update

13. Drone footage

Recommendation: discussion

14. Website

Recommendation: receive an update

15. Defibrillator

Recommendation: receive an update

16. Cycleway

Recommendation: Receive an update from Cllr Morshead

17. Task groups & Working Parties

To receive reports from Task Group and Working Party leads (reports to be sent to the Clerk for inclusion in the minutes)

- Highways – Councillor Morshead
- Schools – Councillor Mrs Bush
- Kings Hill – Councillor Davies
- Police & Crime – Councillor Mrs Fryer
- NHP - Councillor Davies

18. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

19. Public participation: To adjourn to allow public participation.

Members of the public are invited to attend the meeting and can contact the Clerk on Clerk.finhampc@outlook.com for the information. Any questions must be submitted prior to the meeting via email to the Clerk.

20. Date for the next meeting

Confirm the date for the next formal meeting as **Thursday 21st September 2023** at Finham Primary School